

# Worminghall Village Hall

## Food Handlers Guide

### Introduction

Worminghall Village Hall (“WVH”) is a community organisation with charitable status. It is managed by a Board of Trustees and run by a voluntary management committee, with the aid of additional volunteers.

### **FOOD HANDLERS PLEASE OBSERVE THE FOLLOWING PRECAUTIONS**

- Do not smoke in the kitchen.
- Wash your hands thoroughly:
  - before serving food
  - before touching food
  - after preparing fresh meat, poultry or fish
  - after using the lavatory
  - after blowing your nose
- If you have any skin, nose, throat, or bowel trouble - YOU MUST NOT HANDLE FOOD.
- Do not cough or sneeze over food.
- Please wear clean clothes and a protective apron or overall.
- Use waterproof dressings on cuts, sores or abrasions and keep the dressing clean. Available in the First Aid Kit) Wear a thin rubber glove if necessary. (Available in the First Aid Kit)
- Always use clean utensils.
- Use a clean utensil in preference to your hands.
- Always use clean cloths for washing, wiping, and drying.
- Do not use chipped or cracked crockery: put it on one side to be destroyed or replaced.
- Clean up as you go and wipe up spillages as they occur.
- When thawing frozen food, thaw in the refrigerator where it will remain at a safe, constant temperature — at 40 °F or below.
- Keep prepared foods covered until they are to be served.
- Do not place uncooked meat, poultry, or fish near cooked preparations unless they are securely wrapped.
- Keep fish, meat, vegetable or dairy products and foods containing them either below 8°C or, if they are cooked and waiting to be eaten hot, above 63° C.
- Refrigerator & Food thermometers are provided.
- When you have finished your preparations, please wash, and dry everything you have used and put it away.

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- Clean the sink, work surfaces, and any spills on the floor and all equipment used both inside and outside.
- Remove all waste to the General Waste bin in the car park.
- Turn off all electrical appliances apart from the refrigerator and freezer which should be cleaned, emptied, and left on.

Guide adopted: January 2023